

RENEWAL FORM

Programme Koala

Insurance for childcare services for 9 children or less

Dear Customer,

Time as come to renew your insurance policy offered by *Assurances Bernier & Filles* and invoiced by Regroupement des CPE de la Montérégie.

DEADLINE : APRIL 1st, 2024

3 OPTIONS TO PAY YOUR RENEWAL :

*** Premium applicable for 9 children or less***

Payment by check



1. Make your check or money order payable to RCPEM. The check must be cashable upon receipt.
2. Post the documents to the following address: 1861, Rue Prince, Saint-Hubert (Québec) J4T 0A5.

* Fees will apply if the check is returned NSF by the banking institution.

Online payment



Electronic payments

To the following financial institutions

Desjardins, Banque de Montréal, Banque Nationale, Banque Scotia

1. Choose the company: **RCPEM - Assurances RSE**
2. Enter your invoice number ex.:16XXXXXX
No dashes or spaces



Payment by PayPal

1. Go to the group's: <https://www.rcpem.com/services/soutien-administratif/assurances-rsg>

*PayPal charges fees for making the payment.
We do not accept payment over the phone*

PAYMENT ACCEPTED



Check
Money order

PAYMENT ACCEPTED



THE CERTIFICATE WILL BE SENT TO YOU, ON RECEIPT OF FULL PAYMENT. You must send a copy of your certificate to your coordinating office and to your home insurance. \$ 20 administration fees for file processing will appear on your invoice (enclosed).

IN CASE OF NON-RENEWAL (illness, maternity leave, etc.) you **MUST** complete the cancellation form included with this shipment, sign it and return it to us by mail, email or fax.

To quickly obtain answers to all your questions, we invite you to consult www.abernier.ca in the FAQ section

Carole Leclerc